

RESOLUTION NO. 88877-1003

**APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT, COST
ESTIMATE AND SETTING DATE FOR RECEIPT OF BIDS
MUSCATINE ART CENTER EXTERIOR RESTORATION PROJECT**

WHEREAS, there is on file in the Office of City Clerk a copy of the plans, specifications, form of contract, and notice to bidders prepared by the City Engineer for the proposed Muscatine Art Center Exterior Restoration Project; and

WHEREAS, said plans, specifications, form of contract, and cost estimate appear to be correct and suitable for the purpose intended;

NOW, THEREFORE, BE IT RESOLVED BY THIS COUNCIL that:

SECTION I: The above specifications, plans, form of contract, and cost estimate referred to are approved.

SECTION II: Sealed proposals for the Muscatine Art Center Exterior Restoration Project will be received at the office of the City Clerk, City Hall, Muscatine, Iowa until 10:00 a.m. on October 29, 2003. The City's Purchasing Agent shall open the proposals received and announce the results at 10:05 a.m. on October 29, 2003.

SECTION III: The City Clerk is directed to give notice of such reception of bids by publication of a notice in the Muscatine Journal, more than twenty (20) but not more than forty-five (45) days prior to the date for reception of bids. The notice shall be in the following form:

(NOTICE TO BIDDERS ATTACHED)


PASSED, APPROVED AND ADOPTED THIS 2ND DAY OF OCTOBER, 2003.

CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA


Richard W. O'Brien, Mayor



ATTEST:


A. J. Johnson, City Clerk

(SEAL)

NOTICE TO BIDDERS
For the Muscatine Art Center Exterior Restoration Project

Notice is hereby given that the City of Muscatine, Iowa, will receive sealed proposals in the office of the City Clerk, City Hall, until 10:00 a.m. on the 29th day of October, 2003, for the Muscatine Art Center Exterior Restoration Project for the City of Muscatine. At 10:05 a.m. on the same day the City's Purchasing Agent shall open the bids received and announce the results.

Bids will be reported to the City Council at their regular meeting to be held at 7:00 p.m. on November 6, 2003 in the City Hall Council Chambers. Said proposals shall be acted on at that time or at such later time and place as may then be fixed.

The project shall consist of exterior renovation of the Musser building including cleaning, repairing, repointing masonry and sealing stonework, painting trim, re-glazing windows, replacing rotted wood and replacing 76 storm windows.

Proposals shall be submitted on a form furnished by the City and accompanied by a bid security in an amount equal to ten (10) percent of the bid and shall stand as security that the successful bidder will enter into a contract for the work bid upon within ten (10) days after acceptance of his proposal by the City.

The City reserves the right to defer acceptance of any proposal for a period not to exceed thirty (30) calendar days and to reject any and all bids, to waive technicalities and to enter into such contract as it shall deem for the best interest of said City.

Attention is called to the fact that not less than minimum wages must be paid on this project, and that the Contractor must ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex, or national origin.

Payment to the Contractor will be made from funds legally available for that purpose. The balance due to the Contractor will not be made earlier than thirty (30) days from the final acceptance of said work by the City, subject to the conditions and in accordance with the provisions of Chapter 573 of the Code of Iowa. Before final payment will be made, the Contractor shall certify that all materials, labor and services have been paid for. The City shall issue a statement that authorizes the Contractor to purchase materials for this project without payment of state sales tax.

All the work is to be performed and completed in strict compliance with plans and specifications prepared by David Arbogast, Architectural Conservator, which have heretofore been approved by the City Council and are now on file for public examination.

Proposed plans, specifications, and contract documents may be obtained from the Public Works Department, 1459 Washington Street, Muscatine, Iowa 52761, between the hours of 8:00 a.m. and 5:00 p.m., Monday thru Friday or from Mr. David Arbogast, 701 Eastmoor Dr., Iowa City, Iowa 52446 (319-351-4601).

This Notice is published by order of the City Council of the City of Muscatine, Iowa.


A. J. Johnson, City Clerk

PROOF OF PUBLICATION

I, Beth Lester, being duly sworn, on my oath, say that I am an advertising clerk at the *Muscatine Journal*, a newspaper of general circulation, published in the City of Muscatine, Muscatine County, Iowa; and that the following notice:

Muscatine City Clerk
Invitation for Bids
Art Center


Of which the annexed printed slip is a true, correct and complete copy, was published in said *Muscatine Journal* one time having been made there in on:

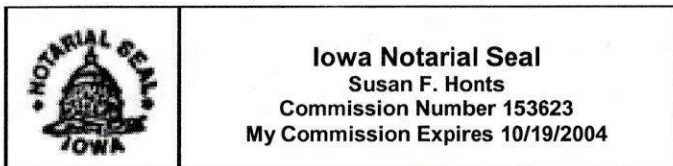
October 3, 2003


Beth Lester

STATE OF IOWA MUSCATINE COUNTY

Subscribed and sworn to before me this
9th day of October 2003


Susan F. Honts, Notary Public



NOTICE TO BIDDERS For the Muscatine Art Center

Exterior Restoration Project
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A. J. Johnson,
City Clerk

88877

Donelson, Fran

From: Mann, Connie
Sent: Friday, September 26, 2003 12:25 PM
To: Johnson, AJ; Donelson, Fran
Subject: Art Center Restoration - Resolution and Notice to

AJ -

The City Council set a Public Hearing for October 2, 2003 regarding the Muscatine Art Center Exterior Restoration Project. Also on the Council Agenda is a Resolution Approving the Plans, Specifications, Form of Contract, Cost Estimate and Setting a Date for Receipt of

Bids.

This project has been approved by the City Council and \$84,000 has been authorized for it. \$42,000 will be provided by the City and \$42,000 will come from the Art Center. The work involves an exterior renovation of the Musser building including cleaning, repairing, re-pointing masonry and sealing stonework, painting trim, re-glazing windows, replacing rotted wood and replacing 76 storm windows.

Please find attached the Resolution Approving Plans . . . and the Notice to Bidders which needs published in the Muscatine Journal. If you have any questions, please contact me.

9/29/2003